

Jill's Dance Studio Policies and Procedures

Registration:

A non-refundable fee of \$30.00 per student and \$40.00 per family is required yearly at the time of registration.

Tuition:

Discounts are given based on the number of classes taken per month and for families as well (families including siblings only).

1 class per week	\$40.00 per month
2 classes per week	\$70.00 per month
3 classes per week	\$100.00 per month
4 classes per week	\$130.00 per month
5 classes per week	\$160.00 per month
6 classes per week	\$190.00 per month

Class fees are calculated by the number of classes taken each week. Take an additional \$10.00 off per additional family member per month. 45 Minute Classes are \$35.00 per month. Discounts are given for these classes as well for multiple classes as well as additional family members.

Payment of Fees:

Tuition must be paid by the first day of each month. Checks should be made payable to Jill's Dance Studio. After the fifteenth of the month a \$10.00 late fee will be added. There will be a \$20.00 fee on all NSF checks. Each student's tuition must be paid in full monthly regardless of attendance (except in cases of medical emergencies and injuries). Dancers pay a flat monthly rate although the calendar may sometimes give dancers extra classes. This offsets classes missed due to holidays.

Dress Code:

Required dance shoes must be worn to all classes. Students are not permitted to wear jeans or jean shorts. Please no jewelry, for safety reasons.

Attendance and Lateness:

Unless a student's tardiness has already been cleared with the instructor ahead of time, a student's lateness is not acceptable. The student will have two verbal warnings and then will have to sit out the class during the third time. If a student is going to miss a class due to being sick or for other reasons, the studio must be notified the day of class. If an instructor has to miss a class and a substitute teacher is not available, all students will be notified that class is cancelled. That class will have a makeup day on a Friday or Saturday before the month ends. Parents will be notified of the time and day of the makeup class.

Withdrawals and Refunds:

Students will be automatically enrolled each month unless we receive a written notice of withdrawal thirty days prior to the student no longer attending our studio. All refunds are up to the discretion of the owner.

I have read and understand the above policies and procedures and agree to abide by them.

Student Name (Please Print)

Signature of Parent

Date